



## *John Gogian Family Foundation*

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### **ANNUAL GRANT REPORT INSTRUCTIONS**

#### **INSTRUCTIONS**

- This report is to be typed in the font specified in the form.
- Deadlines are listed on our website at [www.gogianfoundation.org](http://www.gogianfoundation.org).
- Reports must be emailed to [grants@gogianfoundation.org](mailto:grants@gogianfoundation.org) by the appropriate deadline.
- Save the instructions and report form on your computer first, so you can work on it in Adobe Acrobat instead of in a web browser.
- Please use this page as a checklist; it should NOT be included with your report.

#### **APPENDICES**

Please enclose the following information with your report:

Appendix A: Annual budget for the organization

Appendix B: Financial Statement:

- *If the organization's annual revenue is \$1,000,000 - \$1,999,999, please provide either an independently audited financial statement or an independent financial compilation with notes.*
- *If the organization's annual revenue is \$2,000,000 or more, please provide an independently audited financial statement.*